**Little Beaver Conservation District**

**Minutes: November 1st, 2017**

**USDA Building 5 pm**

**Came to Order:** 5:05 pm

**Present:** Dirk O’Connor, Quentin Burdick, Ann Fischer, Kodie Olsen, Shelly Mackay-Dean, Fred Houzvicka, Keith Rustad, Sarafina Claeys, Roddy Rost, Melissa Foster.

**Minutes:**

* Minutes from the October 11th, 2017 meeting to be approved. Attached.
  + Minutes were approved as read.

**Financial Information:** All information is based on amounts prior to deposits & bills being paid. Current as of 10/25/2017 Changes from 10/26/17 to 11/01/17 will be recorded in **BOLD.**

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| BANK/CASH BALANCES. |
| Bank of Baker $ 15,628.91 |
| Federal Credit Union $ 46,932.68 |
| Wells Fargo $ 623.78 |
| Petty Cash $ 75.61 |
| **TOTAL: $63,260.98** |

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| ***INCOME*** | ***INCOME*** |
| **BANK OF BAKER** | **PETTY CASH** |
| $ 2,456.45 10/19 DEPOSIT No-till rental, trees, Mill Levy | $ N/A |
| $ 4,169.00 10/24 DEPOSIT No-till rental, workshop registration |  |
|  | **FEDERAL CREDIT UNION** |
| **WELLS FARGO** | N/A |
| $200.00 DEPOSIT 10/12- TRANSER from Bank of Baker |  |
| $95.00 DEPOSIT 10/13- Bank reimbursement for Annual Fee |  |
|  |  |
| **GRAND TOTAL INCOME: $ 6,920.45** |  |

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| ***EXPENSES*** | ***EXPENSES*** |
| **BANK OF BAKER** | **FEDERAL CREDIT UNION** |
| $ 37.00 #2834 Country Media- public Notice & Safety Week | $ N/A |
| $123.99 #2835 Sarafina Claeys- Reimburse for Rainfall simulator battery from Napa |  |
| $520.00 #2836 MACD- Convention Registration for 2 | **PETTY CASH** |
| $563.02 #OL US Tax Payment- 941 for October 2017 | $ 5.95 10/12 Postmaster-Stamps |
| $684.87 #2837 MT State Fund-Insurance | $2.72 10/18 Postmaster- Stamps |
| $1583.74 #2838 Employee Monthly Wages | $9.80 10/24 Postmaster- Stamps |
| $250.00 #2839 Employee Monthly HSA |  |
| $150.00 #2840 Employee Monthly IRA | **WELLS FARGO** |
| **$26.92 #2841 Fallon County Treasurer- Street Lighting** | $95.00 Annual bankcard Fee- requires reimbursement from bank |
| **$500.00 #2842 TRANSFER to WELLS FARGO** | $91.38 Days Inn- Soil Health Bus Tour- Jason Haar |
| **TOTAL EXPENSES: $ 4,771.85** | $97.46 Ramada Inns- Soil Health Bus Tour- Jason Haar |

* Fred Houzvicka moves to approve the finances as read and pay the bills. Keith Rustad 2nd the motion. Motion passed.

**Old Business:**

***Property exchange with Cenex***

* Update. Project completion date for land exchange agreement is Nov. 1st 2017.
  + Cenex FUOC members will be joining the meeting at 6:00pm this evening to request an extension on the building completion. The original agreement states that a daily penalty of $250/day will be paid by Cenex FUOC everyday past Nov. 1st 2017 that the building is not completed.
  + LBCD supervisors discussed an extension. Quentin Burdick is ok with a 1 month extension. Keith Rustad is ok with a 1 month extension. Fred Houzvicka is ok with a 1 month extension. Kodie Olsen made the suggestion of giving a 1 month extension but if not completed by the agreed extension date, Cenex FUOC would be responsible for back paying the penalty from Nov. 1st. LBCD supervisors are in agreeance to this proposal.
  + 6:00 pm Cenex FUOC (Travis Mashak, Steve Schweighert, Greg Gunderson and Carson Beach) joined the meeting. Shelly Mackay-Dean left the meeting.
  + Travis requested an extension for the building construction. He stated that he has pulled Carson from the LBCD building construction to theirs. Travis expects the new Cenex building to be open by Nov. 16th. He estimates that the plumbing and electrical on the LBCD building should only take a couple of days. Dirk O’Connor told Cenex FUOC the board’s proposal of extending the completion day to Dec. 1st 2017 but if not completed, the penalty of $250.00/day will be back paid from Nov. 1st. Cenex FUOC board members were ok with this proposal.
    - Quentin Burdick moves to grant Cenex FUOC an extension on the land exchange agreement completion date to Dec. 1st 2017. If the construction is not completed by Dec. 1st, Cenex FUOC is responsible for back paying the original penalty of $250/day from Nov. 1st 2017. Roddy Rost 2nd the motion. Motion passed.
* Public Comment
  + None

***Ranch Planning Workshop***

* Update on supplies ordered and budget. MT Rangeland Resource Partnership involvement.
  + Flash drives are needed for producers attending the ranch planning workshop, approx. 18 will be needed. Kodie Olsen moves to purchase 18 flash drives for the ranch planning workshop. Quentin Burdick 2nd the motion. Motion passed.
* Public Comment.
  + None

***Convention- Bozeman, MT***

* Registration forms to be completed for those who will be attending. November 14th- 16th at the Holiday Inn.
  + Roddy Rost and Sarafina Claeys will be attending convention. Roddy Rost completed a supervisor scholarship to assist in paying for the costs of convention.
* Public Comment
  + None

**New Business:**

***County Event on July 18th, 2018***

* Dale Butori will be present to talk about this event that he is planning. He is interested in having the LBCD’s involvement for the Range Competition portion of this event. The day will include the weed pull, weed ID as well as a Range Health portion comprised for education and competition among the youth.
  + 5:10pm Dale Butori arrived. Announced the Spray days are scheduled for March 14th and 15th. The 2018 weed pull is scheduled for July 18th 2018 at the Burdick Ranch. Dale Butori and Jesse Scott are planning this event together and have wrote a 5 year grant for the Boxelder Creek area for Knapweed Control. This grant will offer spray assistance to area producers and will be used for this County Wide Weed Pull event. This event is for FFA and 4-H youth that wish to compete in a range competition. The drafted schedule is as follows: 8 am: Kids Weed ID, 9 am-12 pm: Pull Knapweed, 12 pm- 1pm: Lunch, 1pm to 3 or 4 pm: all ages Youth Range Competition. Dale Butori is requesting the LBCD’s support and assistance with creating and conducting the range competition for the day.
    - Roddy Rost moves to support and assist with the weed board’s county wide event on July 18th 2018. Kodie Olsen 2nd the motion. Motion passed.
  + 5:35 pm Dale Butori left the meeting.
* Public Comment
  + None

***310 Permit Inspection for application #20171011***

* Report on the team inspection that took place on 10/24/2017 at 4pm on location. Roddy Rost, Sarafina Claeys, Kalyn Bohle (NRCS), Mat Rugg (FWP), FWP assistant, and Fred Houzvicka were present.
  + Pennel Creek was dry during the inspection. FWP came to inspect and look over the project and see the potential effects on the fish that may be present. Based on the current state of the creek, FWP had no fishery concerns. Since the project length is under 300’ the Army Corp will not need to be involved in the engineering of the project. FWP approved the plan that Fred Houzvicka has submitted to add soil to the creek bank along with stabilizing rocks on the inside of the creek to prevent further erosion into his hayfield.
    - Kodie Olsen made the motion to approve Fred’s application with the plan as read with a 10 year annual maintenance. The original project completion date will be set to expire on 11-01-2018. Quentin Burdick 2nd the motion. Motion passed.
    - Quentin Burdick moves to waive the 15 day waiting period. Melissa 2nd the motion. Motion passed.
* Public Comment
  + None

***MACD & SWCDM Mailings/Updates***

* Mailings will be available for review.
  + No new mailing to present to the board. Roddy Rost will be attending state convention and will be available to vote on the behalf of the conservation district.
    - Quentin Burdick made a motion to request that Roddy Rost vote on behalf of the LBCD at State Convention in Bozeman. Keith Rustad 2nd the motion. Motion passed.
* Public Comment
  + None

***Grant Reports***

* Rainfall Simulator Funds- update on progress
  + Supplies will be purchased for projects pertaining to the soil health tunnel.
* WSARE Dung Beetle Grant- update on progress
  + The WSARE grant full proposal was submitted today, Nov. 1st 2017.
* Public Comment
  + None

***NRCS Update***

* Agency update. ECP update.
  + Not sure on ECP funding. EQUIP letters went out to producers. There is a potential for a Government shutdown on December 8th. NRCS has been working on producers maps for the upcoming Ranch Planning Workshop.
* Public Comment
  + None

**Public Comment on those items not on the agenda but within our jurisdiction.**

**Other Business**

* 2017 Christmas Party – could be held during the next meeting- December 6th 2017. Discussion on where to hold the party. 1st choice is the Old Skool Brewery and 2nd choice is Thee Garage.

**Next Monthly Meeting:** December 6th, 2017 5:00pm

* 6:30 pm: Roddy Rost moves to adjourn the meeting. Keith Rustad 2nd the motion. Motion passed.